

Rush-Henrietta Central School District  
District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

**Board of Education**

Susan E. Banker  
**President**

J. Kenneth Graham Jr., Ph.D.  
**Superintendent of Schools**

Robert C. Bower  
Jean M. Chaudari  
Diane E. McBride

Pamela J. Reinhardt  
**Vice President**

Karen A. Flanigan  
**School District Clerk**

Sue A. Smith  
Phyllis P. Wickerham

**Board of Education Meeting  
Rush-Henrietta Central School District  
Ninth Grade Academy  
Diana “Dee” Strickland Conference Room**

May 8, 2012

**MINUTES**

*All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.*

**Others Present:**

- Mrs. Nerlande Anselme, Executive Director, Student and Family Services
- Mrs. Denise Anthony, Assistant Superintendent, Quality Assurance and Community Relations
- Mr. Stephen Barbeau, Assistant Superintendent, Human Resources and School Operations
- Mr. George DesMarteau, School Attorney
- Dr. J. Kenneth Graham Jr., Superintendent of Schools
- Mr. Andrew Whitmore, Executive Director, School Finance
- Mrs. Dina Wilson, Assistant Superintendent, Curriculum and Instruction

**1. Call to Order, Pledge of Allegiance, Introductions, Agenda Review, and Announcements**

Call to Order

Mrs. Banker called the meeting to order at 7:02 p.m. Mrs. Smith was absent. The Pledge of Allegiance was recited. Mrs. Wilson arrived at 7:04 p.m. During agenda review Mrs. Wickerham asked that item #5F be voted on separately. Mrs. Banker informed the board that her son currently would not be deployed to Afghanistan due to a medical issue.

**2. Board Member Report From Student Representative(s)**

Student Representative(s)

Luke Sorber reported that students were in the midst of AP exam week. He said it’s good to see so many people taking advantage of college courses, but hard to see how stressed out everyone is. He also said the R-H Singers were preparing for their performance at graduation. Naomi Campbell informed the board about upcoming end-of-year events including concerts, awards ceremonies, the senior ball, and the DWI reenactment.

**3. Public Forum**

Public Forum

Noone came forward to address the board.

**4. Final Public Hearing on the Proposed 2012-13 Budget**

Final Public Hearing

Mrs. Banker opened and closed the final public hearing on the proposed 2012-13 budget as there were no comments.

**5. Consent Agenda Items for Routine Matters (Reference Appendices #5A-I)**

Consent Agenda

- A. Report of bills audited and paid during April 2012
- B. Action pertaining to acceptance of the March treasurer’s report and April budget transfers

- C. Action pertaining to the award of bids:
  - 1. Technology supplies
  - 2. Cooperative beverage
  - 3. Cooperative ice cream and frozen desserts
  - 4. Cooperative milk and juice
  - 5. Cooperative specialty food supplies
  - 6. Plumbing parts
  - 7. Xerographic paper
  - 8. Calendar printing
  - 9. Newsletter printing
- D. Action pertaining to approval of a Memorandum of Agreement
- E. Action pertaining to approval of a donation
- F. Action pertaining to approval of a donation
- G. Action pertaining to approval of an overnight field trip
- H. Action pertaining to approval of CSE/CPSE recommendations
- I. Action pertaining to approval of minutes of the Board of Education meeting(s):
  - 1. Minutes of the meeting of April 3, 2012
  - 2. Minutes of the meeting of April 17, 2012

**MOTION PERTAINING TO ACCEPTANCE  
OF CONSENT AGENDA ITEMS #5A-E, G-I  
MOVED: Mrs. Reinhardt  
SECONDED: Mr. Bower  
MOTION CARRIED: 6-0**

**MOTION PERTAINING TO ACCEPTANCE  
OF CONSENT AGENDA ITEM #5F  
MOVED: Mrs. Chaudari  
SECONDED: Mrs. McBride  
MOTION CARRIED: 5-0  
*Mrs. Wickerham abstained  
due to a conflict of interest.***

**6. Action pertaining to approval of Personnel Actions (Reference Appendix #6)**

Personnel  
Actions

**MOTION PERTAINING TO APPROVAL  
OF PERSONNEL ACTIONS  
MOVED: Mrs. McBride  
SECONDED: Mrs. Wickerham  
MOTION CARRIED: 6-0**

**7. Superintendent's Report**

Superintendent's  
Report

- A. Written Information (Reference Appendices #7A, 1-6)
  - 1. Proposed New Course Offering
    - Dr. Graham explained that there was one proposal and asked Mrs. Wilson to explain it. She said three of the four English courses already have NCAA approval and the fourth course needed more rigor added to it. They are hoping for NCAA accreditation. This item will be included in the consent agenda items at the May 22 board meeting.
  - 2. Intercession Pilot Report

Mrs. Anthony explained how the recent intercession pilot went, a program offering high school students an opportunity to attend make-up classes during spring break instead of waiting for summer school. She said there were no management issues. Students who attended came ready to work. She felt that the pilot gave students hope. The program cost about \$1,200 to run, which was paid forward by summer school funds, with the intention that fewer students would have to attend summer school. The district will look to do a four-hour session in June to concentrate on some humanities courses. Teachers who taught during the intercession pilot were very positive and thought the district should have intervened earlier (February). Mrs. Wilson stated that Donna Horn, science/health director, did an amazing job with all the science pieces.

3. Summer School Plan

Mrs. Anthony explained how intercession would affect summer school plans for the summer. She also noted the summer graduation date was being moved to Monday, August 20, due to late exams.

4. R-H Alumni Council – Annual Report

This is a yearly information item for the board. There were no questions or comments.

5. SHS Renovation Project – Status Report

There were no questions on the text of the report. Dr. Graham provided an update regarding the bidding process. He said all bids came in extremely high, the district was going to have to look for aspects of the project that can be done later, and the project was going to be rebid.

6. Talking Points

Dr. Graham thought the board would find the talking points of interest.

B. Oral Information

*Good News Items:*

- Senior High School musical “Xanada” won two Rochester Broadway Theatre League’s Stars of Tomorrow awards – Outstanding Acting Ensemble (Div. A) and Outstanding Dance Ensemble (Div. A).
- United Way Campaign - District staff raised \$34,183, a 3 percent increase from last year. Dr. Graham said Kristin DioGuardi (Human Resources) does a great job of coordinating this campaign.

*Follow-up Items:*

- Explanation as to why schools were closed – There were some frustrations with the new School Messenger call system – some board members like the calls, some would prefer not to receive them, and out-of-district placements were not on the call list. For future school closings, Mrs. Banker asked Dr. Graham to e-mail all board members with the reason for schools being closed in the event they receive questions.
- Board Recognition Guidelines – Recommendations will be brought to the next meeting.

*FYI Items:*

- Incident at the high school – Dr. Graham e-mailed board members and provided an explanation.
- R-H’s budget status compared to other Monroe County school districts – Dr. Graham gave an explanation saying the district is mid-range on the East side.
- Special Olympics track meet – It will be held Friday at the high school. Dr. Graham is doing the welcome.

- Summer administrative meetings – Dr. Graham provided an update. The annual strategic planning forum will be held from 1 to 4 p.m. July 25, at Burger Middle School. He would like board members to attend this forum.

*Things Going On:*

- There were a number of items that were brought up at the DPAC Candidates' Night. Dr. Graham provided explanations.
  - A movement is under way to raise money for stadium lights at the Senior High School.
  - Dr. Graham asked Tom Stewart, director of athletics, to look into bringing Mod A/Freshman boys' basketball back.
  - A couple of spring sports teams went to Cal Mum once for practice as our fields were not ready.
- 80/20 rule. We need to get more proactive about educating our parents and teachers.
- Spring student satisfaction survey results – scheduled for the June 12 board meeting.
- The first phase of testing is done. There were 33 corrections after the exams were corrected.
- Reminder – The Henrietta Chamber of Commerce (HCC) dinner is at Locust Hill Country Club tomorrow. The R-H Singers will perform “The National Anthem.”
- Board Retirement Dinner – May have to rethink the forum for the dinner as retirement numbers get smaller.

## **8. Board Member Reports**

### **A. MCSBA Information Exchange Committee (April 18)**

Mrs. Wickerham gave a report. She forwarded the minutes and PowerPoint presentation from the meeting. She said the object was to make curriculum and students internationally competitive as students are currently pretty poorly prepared.

### **B. NSBA Convention (April 21-23)**

Board members attending the conference provided some highlights.

- Mr. Bower spoke about a session on effective summer online learning and about students using their own technology – phones, iPad, etc. – during class to engage them in learning.
- Mrs. Chaudari spoke about a session she attended on getting the district's good news out. She explained how people always expect the worst and that it's important to get the academic good news items out as well as the athletic good news items. Mr. Bower provided the example of taking the first 15 minutes of a board meeting to recognize people, programs, innovations in the classroom.
- Mrs. Reinhardt talked about a session she attended on a summer school program and how fascinating it was. She also found a different board evaluation document and attended a couple sessions on lobbying and federal issues.
- Mrs. McBride thought it was a good conference. She spoke about an extended school day program and continuous improvement through board self evaluation.

### **C. MCSBA Labor Relations Committee (April 25)**

Mrs. Smith was absent so there was no report. Mr. Barbeau also attended the meeting and said there was a little bit of talk on APPR.

**Board Member  
Reports**

D. MCSBA Executive Committee (April 25)

Mrs. Banker and Dr. Graham were unable to attend. Dr. Graham heard they approved the budget and spoke of a couple other agenda items that had been discussed.

E. MCSBA Legislative Committee (May 2)

Mr. Bower has not seen the minutes yet. He said Jody Siegle, MCSBA, provided her report. Dr. Graham provided an overview of what he's heard about what took place at the meeting.

Mrs. Wickerham stated that she also picked up a couple of board self evaluation tools on the NYSSBA website. Mrs. Reinhardt recommended they be added as part of the summer workshop.

F. DPAC (May 3)

Mrs. Chaudari said the student survey responses would be brought to the next meeting. She said they were pretty positive. DPAC wanted to look at the negative responses. All staff thought the moderator did a good job at Candidates' Night.

Mrs. Banker reminded board members of all the upcoming end-of-year event invitations and asked everyone to be sure to respond to Mrs. Flanigan. She specifically mentioned the MCSBA annual meeting and Crane's Day of Caring.

**9. Board Meeting Recap**

- Summer School Graduation – moved to August 20
- Out-of-district placements – add to School Messenger call system
- Notify board members via e-mail when school is closed.
- Student Recognition Program – A program that encompasses more than just students will be brought to the next meeting.
- Special Olympics will be held this Friday at the Senior High School.
- Annual Planning Meeting – July 25, 1 to 4 p.m.
- June 12 – Board members will receive the results of the student survey.
- HCC dinner is tomorrow. Dr. Graham said the R-H Singers will sing “The National Anthem.”
- Reminder for everyone to vote Tuesday
- Board Retirement Dinner – 5:30 P.M., R.I.T. Inn and Conference Center
- Henrietta Memorial Day Parade – May 20

Meeting Recap

**10. Adjournment**

**MOTION TO ADJOURN THE MEETING AT 8:49 P.M.**

**MOVED: Mr. Bower**

**SECONDED: Mrs. McBride**

**MOTION CARRIED: 6-0**

Adjournment

Respectfully submitted,

Karen A. Flanigan  
School District Clerk  
*Board Approved: May 22, 2012*